



**Louisiana Division of the Arts  
Special Initiative  
Fast Track Artist Career Advancement  
Grant Guidelines for 2015-2016**

**I. INTRODUCTION**

The Louisiana Division of the Arts (LDOA) *Artist Career Advancement* is a program designed to assist practicing, Louisiana artists with specific development and skill building opportunities that advance their work and careers.

Applications are evaluated based on artistic quality and the potential impact on the artist's career. Artist grants of up to \$2,000 are available for *Artist Career Advancement* proposals in dance, design arts, folklife, literature, media, music, theatre, and visual arts and crafts. These grants support artists at any stage in their careers to pursue projects or opportunities that further their professional development. The intent is to support activities that contribute to the individual artist's creative and professional growth. However, the artist's proposal must make a compelling case as to how the grant will substantially impact his or her artistic career.

Activities may include, but are not limited to:

- A. Support of the creative process by enabling artists to create new works of art that enhance the quality or breadth of their body of work (sculpture, play, performance, etc.)
- B. Attendance at workshops, institutes, short-courses, retreats, residencies, or master classes that focus on an artistic aspect of the artist's career
- C. Structured mentoring sessions between master level and emerging artists
- D. Participation in a performance, festival, reading, or exhibition opportunity of significance
- E. Travel support for expenses associated with a professional opportunity such as participating in an exhibition or conference
- F. Fees for consultancies in an area of career development
- G. Preparation of artist portfolios and work samples
- H. Purchase of equipment under \$1,500 per item that will facilitate the artist's creative capacity
- I. Professional development workshops
- J. Development or upgrading of promotional materials such as websites and printed materials
- K. Specific, career-building opportunities that will advance an artist's work and career
- L. Opportunities that will increase the artist's capacity to develop and market their work

## **II. ELIGIBILITY REQUIREMENTS**

**If you received a grant within the past three years, you are NOT eligible to apply for this FY2015/2016 round of grants.**

- A. The applicant must be a legal resident of Louisiana.
- B. Visual and design arts collaborations, performing groups and ensembles must designate an individual from the group to be lead applicant.
- C. Persons enrolled in an arts-related degree or certificate program at the grant deadline are not eligible to apply.
- D. The applicant must be 18 years of age or older by the application deadline.

## **III. DEADLINES**

The online application must be submitted and accepted through LACGO no later than May 15, 2015 at 5 pm CST. The application signature page with original signature must be received by the LDOA office within 5 business days of online application submission.

The grant activity period is July 1, 2015 through May 31, 2016.

## **IV. EVALUATION CRITERIA**

The Review Panel will use the following evaluation criteria to select applicants to recommend for funding:

- A. Excellence 30%
  - 1. Quality of the artist's work
  - 2. Professional art experience
- B. Project Scope 40%
  - 1. Project scope is complete and appropriate
  - 2. Clarity of project narrative
  - 3. Proposed scope of work can be accomplished by applicant in timely manner
  - 4. Quality of the activity
- C. Impact 30%
  - 1. Contribution to the artist's career

## **V. GRANT AWARD**

\$2,000 maximum. No match is required.

The grant award will be issued in two payments – 50% with the signed grant agreement and invoice and 50% upon receipt and approval of the final report and invoice.

The final report is available through the LACGO online system here:

<https://laarts.cgweb.org/login.php>

Please note, completion of the final report requires complete documentation of all expenses, a full review and evaluation of the project (e.g. summary of the career impact or professional development, supporting documentation such as pictures of the work or agenda of seminar attended), and proof the acknowledgement statement and logos that will be provided with the grant agreement were included in ALL printed and broadcast promotion.

## VI. TO APPLY

Applicants must submit the following through the LACGO online application system: ([Click here](#) for the application on LACGO\*):

- A. Application form
- B. Project Budget
- C. Résumé of up to three pages
- D. Samples of work that show evidence of the artistic merit of the artist's work.  
(The maximum size for each sample is 4 MB and the total amount of storage is 500 MB for each application.)
- E. The application signature page with original signature must be received by the LDOA office within 5 business days of online submission.

\*New Users must create a profile before beginning the application process.

## VII. Application Review

Applications will be reviewed based on published criteria by an advisory panel of experienced artists, administrators, and individuals who reflect various geographic areas and appropriate areas of expertise.

## VIII. [Instructions on How to Prepare and Submit an Application](#)

## IX. [After You Are Awarded a Grant](#)

## X. How to Contact Us

Main Phone Line: 225.342.8180

Email: [pwhite@crt.la.gov](mailto:pwhite@crt.la.gov)

Staff Directory, [www.crt.state.la.us/arts/StaffDirectory.aspx](http://www.crt.state.la.us/arts/StaffDirectory.aspx)  
[www.crt.state.la.us/arts](http://www.crt.state.la.us/arts)

**Mailing Address:** (for US Postal Service only)

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**Physical Address** (for all couriers other than the US Postal Service)

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