

POLICY & PROCEDURE MEMORANDUM #61

SUBJECT: PARK BUSINESS ACTIVITIES

TO: POLICY & PROCEDURE MEMORANDUM HOLDERS

EFFECTIVE DATE: MARCH 7, 1997

POLICY STATEMENT

Employees are prohibited from operating private businesses in the public areas of Office of State Park properties. A private business may be operated from rented park housing only with the written permission of the Assistant Secretary. The storage of equipment, inventory and supplies for any authorized private business is likewise prohibited on park property, including park residences and storage areas.

PROCEDURE:

Park employees are prohibited from operating private businesses on State Park property. Park Managers or other employees living in park residences are allowed to operate private businesses on park property only if such has been approved, in writing, by the Assistant Secretary. Under no circumstance will any employee be allowed to store equipment, inventory or supplies on park property for any authorized private business. This prohibition extends to the employee's park residence and storage areas.

Park employees should be mindful of the provisions of La. R.S. 42.1111 which limit business activities of State employees. Due to ethical concerns, an advisory opinion from the Commission of Ethics for Public Employees may be required to determine the legality of any private business activity contemplated by any Office of State Park employee.

This policy is effective upon posting of this PPM.

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ASSISTANT SECRETARY

THUS DONE AND SIGNED, at Baton Rouge, Louisiana, on September 18, 2025 with the understanding and acknowledgment that this PPM has been effective in its current version since March 7, 1997. By my signature below, this PPM shall remain in effect and active unless otherwise amended, replaced, or terminated by myself or my supervisor, designee, or successor.



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H. Brandon Burris  
Assistant Secretary