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HUMAN RESOURCE MEMORANDUM NO. 01-023

March 19, 2001

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

FROM: Mary F. Ginn
Human Resources Director

SUBJECT: **Comprehensive Public Training Program Informational Video**

In HR memo 01-019, issued on February 28, 2001, the major changes to the CPTP management program were announced. On Friday, March 23, 2001 in Baton Rouge we will show a 41-minute informational video produced by the Comprehensive Public Training Program titled "CPTP Management Development Redesign". This video will explain the development of the new management development courses and explain how participants in the Certificate in Supervisory Techniques can transfer over to the new training program.

The video will be shown in the Secretary's Conference Room on the third floor of the Capitol Annex. The times the video will be shown are 9:00 a.m., 10:30 a.m., 1:30 p.m., and 3:00 p.m. After each showing, Sam Breen, the administrator of CPTP, will be available to answer your questions.

If you are interested in viewing the video and will be unable to attend the showings in Baton Rouge, you may request to borrow the videotape from the Human Resources Office to be viewed at your sites.

If you have any questions, please contact the Human Resources Office at (225) 342-0880.

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