



KATHLEEN BABINEAUX BLANCO
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

PHILLIP J. JONES
SECRETARY

MATTHEW A. JONES
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 01-075

October 18, 2001

TO: All Lieutenant Governor and CRT Employees

FROM: Mary F. Ginn
Human Resources Director

SUBJECT: Changes to Retirement Health Insurance Benefits-Important Reminder

In order to participate in a state-sponsored health insurance plan during retirement, you must be a member prior to retirement. New legislation will base the amount of the state subsidy of your insurance premium on the number of years you have participated in a health plan sponsored by the Office of Group Benefits, such as the PPO, EPO or an HMO. This is called vesting, and the vesting schedule is as follows:

| Years of Participation | Percentage of State Subsidy |
|--------------------------------------------|-----------------------------|
| 10 years or fewer | 19% |
| More than 10 years but fewer than 15 years | 38% |
| More than 15 but fewer than 20 | 56% |
| 20 years or more | 75% |

This new provision becomes effective January 1, 2002. **Individuals who are not participants on or before December 31, 2001 will be subject to the vesting requirements. In order to be enrolled on December 31, 2001, plan members will have to complete and submit applicable enrollment forms to the Office of Group Benefits prior to November 14, 2001.** Any paperwork received after this date will not become effective until after the December 31, 2001 deadline. This will result in the plan member being subject to the vesting schedule.

Health insurance enrollment forms can be obtained from facility managers or the Human Resources Office. **Completed forms must be processed by Human Resources and submitted to Group Benefits before November 14, 2001.** If you have any questions, please call the Human Resources Office at (225) 342-0880.

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