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HUMAN RESOURCE MEMORANDUM NO. 01-007

January 24, 2002

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

FROM: Mary F. Ginn
Human Resources Director

SUBJECT: LASERS PREP Seminars

The **Louisiana State Employees= Retirement System=s (LASERS) PREP** (Pre-Retirement Education Program) has two types of seminars to meet most members=pre-retirement needs: **Regular PREP and PREP-TO-START**.

Regular PREP is for members with more than 10 years of service and PREP-TO-START is for members with less than 10 years of service. These seminars are designed to help employees understand retirement issues and prepare for actual retirement. All seminars will include information on legal affairs, estate and financial planning, health insurance, the Deferred Compensation Program, retirement benefits and the DROP program.

Attached is the current schedule of PREP Seminars for the year 2002. An application to attend a PREP seminar is also attached. All completed applications should be sent directly to LASERS.

LASERS maintains a web site, www.lasers.state.la.us. Employees can use the LASERS Benefits Calculator at this site to calculate an unofficial projection of their retirement benefits. The LASERS web site also contains information on PREP, Investments, and the Membership Handbook.

Attachments

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