



## State of Louisiana

KATHLEEN BABINEAUX BLANCO  
LIEUTENANT GOVERNOR

OFFICE OF THE LIEUTENANT GOVERNOR  
DEPARTMENT OF CULTURE, RECREATION & TOURISM  
MANAGEMENT AND FINANCE

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## HUMAN RESOURCES MEMORANDUM NO. 02-015

February 28, 2002

**TO:** Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers and All Employees

**FROM:** Mary F. Ginn  
Human Resources Director

**SUBJECT:** **New Mandatory Direct Deposit Rule Proposed  
by the Office of State Uniform Payroll**

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### IMPORTANT INFORMATION FOR ALL EMPLOYEES

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Attached is a memorandum from the Office of State Uniform Payroll (OSUP) to all state employees regarding a proposed rule to make mandatory direct deposit a condition of employment. If this rule passes, it will be effective July 1, 2002.

Please read the attached memorandum carefully and send your comments to Kathleen Miller by e-mail or fax (225) 342-7928 **no later than 5:00 p.m., March 15, 2002**. We will compile your comments and submit a letter on behalf of the department to OSUP.

If you wish, you may also direct your comments to the Director of the Office of State Uniform Payroll at P. O. Box 94095, Baton Rouge, LA 70804-9095, no later than 5:00 p.m., March 20, 2002.

Attachment

**Please Post and Circulate**