



State of Louisiana

KATHLEEN BABINEAUX BLANCO
LIEUTENANT GOVERNOR

OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

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SECRETARY

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UNDERSECRETARY

HUMAN RESOURCE MEMORANDUM NO. 02-016

March 12, 2002

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

FROM: Mary F. Ginn
Human Resources Director

SUBJECT: A Lunch & Learn Workshop - Bomb Threats

(Another in our series of informational meetings on health and safety)

Bomb Threats

Roy Guggenheim, Louisiana State Police

Thursday, March 28, 2002

11:30 a.m. - 1:00 p.m.

Seminar Center, State Library

You are invited to a Lunch & Learn Workshop presented by Officer Roy Guggenheim of the Louisiana State Police. We will plan to eat lunch at 11:30 and the presentation will begin at 12 noon. Employees can order lunch from ~~A~~Jason's Deli@ or bring their own lunch. Those who wish to attend the presentation only should still register and arrive no later than 12 noon.

This workshop will also serve as a safety meeting. Please complete the attached registration form and submit it to the Human Resources Office no later than Tuesday, March 26, 2002. Those interested can also register on-line on ~~A~~Channel Z@

Attachment

Please Post and Circulate