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LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

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UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 02-048

June 12, 2002

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

FROM: Mary F. Ginn
Human Resources Director

SUBJECT: **Annual Enrollment Confirmations Mailed**

*****PLEASE CIRCULATE AND POST THIS INFORMATION FOR ALL EMPLOYEES*****

Confirmations of enrollments and changes in insurance benefits made by employees during the recent Annual Enrollment were mailed today to employees' home addresses. Employees will notice the new insurance rates in their next checks/deposits (June 14, 2002).

Please call the Human Resources Office at (225) 342-0880 if you have any questions.

Please Post and Circulate