



State of Louisiana

KATHLEEN BABINEAUX BLANCO
LIEUTENANT GOVERNOR

OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

PHILLIP J. JONES
SECRETARY

MATTHEW A. JONES
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 02-074

August 21, 2002

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

FROM: Mary F. Ginn
Human Resources Director

SUBJECT: A Lunch & Learn Workshop
(*Another in our series of informational meetings on health and safety*)

A Teamwork®

Sue Gunter, Head Coach
LSU Tiger Women's Basketball
Friday, September 20, 2002
11:30 a.m. - 1:00 p.m.
Seminar Center, State Library

You are invited to attend a Lunch & Learn Workshop presented by Sue Gunter, Head Coach of the LSU Tiger Women's Basketball Team. Coach Gunter will discuss how to achieve goals and success through teamwork by sharing some of her coaching experiences.

Employees can order lunch from A Grand Cru @ or bring their own lunch. You must provide your own soft drink. We encourage you, if possible, to pay by check as it makes the registration process much more efficient for us.

This workshop will also serve as a safety meeting relating to health and well being. Experts agree that those who experience success generally experience greater health and a longer life. Please complete the attached registration form and submit it to the Human Resources Office no later than noon on Wednesday, September 18, 2002. Registrations can also be made on-line on A Channel Z. @ The same deadline applies for cancellations which must be phoned in to us at (225) 342-0880.

Attachment

Please Post and Circulate

A ~~LUNCH AND LEARN~~ WORKSHOP

~~A~~ Teamwork[®]

Sue Gunter, Head Coach
LSU Tiger Women's Basketball

Friday, September 20, 2002
11:30 a.m. - 1:00 p.m.
Seminar Center, State Library

REGISTRATION FORM

Please Print

Name _____

Department _____ Phone # _____

Include me in the Box Lunch

*** **NOTE:** If you are unable to attend after making a reservation and fail to notify us, please understand that we must consider this registration a guarantee for your payment.

Lunch Choices from Grand Cru:

All lunches are \$8.00 (including tax). Sandwiches also include chips and cookie.

Highland Turkey Sandwich with Cranberry Horseradish on Seven Grain Bread

Santa Fe Wrap with Grilled Chicken, Roasted Pepper Remoulade, and Avocado

Shrimp Remi with Remoulade, Avocado, and Spring Greens on a Croissant.

Basil Chicken Salad Dressed on Seven Grain Bread

Caesar Salad with Grilled Chicken

Payment Choice:

Check for the lunch amount payable to Grand Cru is attached.

I will pay at the meeting (please pay by check)

OR

I will attend the presentation but will not participate in the lunch.

Signatures:

EMPLOYEE_____

Date_____

SUPERVISOR_____

Date_____