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## HUMAN RESOURCES MEMORANDUM NO. 03-042

**April 10, 2003**

**TO:** Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

**FROM:** Mary F. Ginn  
Human Resources Director

**SUBJECT:** Annual Enrollment 2003 Information

Most employees are aware of Blue Cross and Blue Shield of Louisiana's decision not to participate as the Exclusive Provider Option (EPO) for the Office of Group Benefits for the 2003-2004 plan year.

Human Resources has posted a letter to the Commissioner of Administration on "Channel Z." We believe this letter addresses many of the concerns employees have about the Office of Group Benefits. By following the online instructions employees can sign their name and forward this letter to the Division of Administration.

A link to the official schedule of health insurance rates for the 2003-2004 plan has been posted on "Channel Z." Here employees can also access the Office of Group Benefits web site and the Spring 2003 "For Your Benefit" newsletter containing a schedule of Annual Enrollment meetings and a summary of the different plans available.

Employees unable to attend an Annual Enrollment meeting can access the Group Benefits web site and view two videos produced by the Office of Group Benefits. One video describes the options available during Annual Enrollment, and the other addresses frequently asked questions. You must have Real Player installed in order to view these videos online.

**NOTE: Information on the State Group Benefits Program, including the Summary of Benefits, Newsletter, HMOs, PPO Directory, Life Insurance, Frequently Asked Questions (FAQ), etc., is always available on their web site located at <http://www.groupbenefits.org/>.**

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