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MANAGEMENT AND FINANCE

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## HUMAN RESOURCES MEMORANDUM NO. 04-050

**DATE:** September 23, 2004

**TO:** Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

**FROM:** Mary V. Gloston  
Human Resources Director

**SUBJECT:** Civil Service General Circular No. 1578, Online Posting of Part-time Vacancies and Internships by LSU Career Services

In the past, several offices have utilized the services provided by LSU Career Services to post announcements for student jobs. General Circular No. 1578 provides further information regarding the online posting services as well as a contact name and telephone number. The link to the Civil Service website with the General Circular can be found at [www.dscc.state.la.us](http://www.dscc.state.la.us) or [www.civilservice.louisiana.org](http://www.civilservice.louisiana.org). Remember to select General Circulars on the left side of the screen of the website and choose 2004 to access General Circular No. 1578. Please be sure to let us know if you cannot access the website.