



MITCHELL J. LANDRIEU
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

ANGÈLE DAVIS
SECRETARY

MATTHEW A. JONES
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 04-054

December 15, 2004

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

FROM: **Mary V. Gloston**
Human Resources Director

SUBJECT: Book Fair

On Thursday, December 16, 2004, in conjunction with Books Are Fun, Ltd. We will be sponsoring a book fair to benefit the Capital Area United Way. The book fair will be held in the Secretary's Conference Room on the 2nd Floor of the Capitol Annex Building from **9:00 a.m. until 3:30 p.m.**

Quality, hardcover titles in over 12 categories will be available for purchase at up to 70% off retail prices including:

- New York Times Best-Sellers
- Children's Storybooks and Classics
- Children's Educational Books
- Home and Gardening Books
- Cookbooks
- Inspirational and Multi-Cultural Books
- Gift Items and Music CD's
- Sports and Health Books

Please plan to stop by and purchase some great books!

Get your list & check it twice!

Thursday, December 16th

9:00 am - 3:30 pm

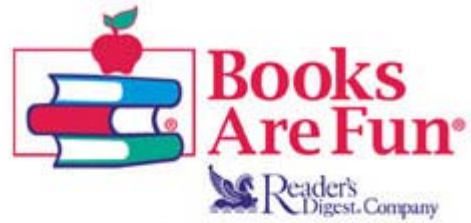
Location: Capitol Annex

Second Floor Conference Room

To Benefit: The United Way

Cash, Check, Post-dated Check and

Credit Card accepted!



Book Fair

UP TO 70% OFF

RETAIL

Titles shown subject to availability.

Please Post and Circulate