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HUMAN RESOURCES MEMORANDUM NO. 06-007

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, and Deputy Assistant Secretaries

FROM: Mary V. Gloston *mvg*
Human Resources Director

SUBJECT: Human Resources Bulletin

DATE: February 9, 2006

Attached you will find a Human Resources Bulletin providing information to all employees on a variety of topics that may impact them during employment. This document will be issued to employees quarterly through electronic means (email). We plan to place the HR Bulletin on Channel Z but stay tuned for a new look for the HR Section of Channel Z in the future. Since we didn't get our first issue out in January as planned, you will see another issue in March 2006. Thereafter, we'll be on track for quarterly issues.

We welcome your comments and suggestions for providing information on specific topics of interest. Please feel free to email or call an HR Staff Member at any time you need assistance.

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