



MITCHELL J. LANDRIEU
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

ANGÈLE DAVIS
SECRETARY

DAWN WATSON
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 06-020

TO: All Employees of the Lieutenant Governor and CRT Employees in the Capital Area Parishes of United Way

FROM: Mary V. Gloston
Human Resources Director

SUBJECT: 2006 United Way Campaign

DATE: September 18, 2006

It is that time again and we are gearing up for another successful United Way Campaign. The Capital Area held its annual kickoff on August 24 at the Baton Rouge River Center.

Our campaign will begin on September 29, 2006, with a Dessert Social and conclude on November 2, 2006, with a Book's Are Fun Sale. We have set a campaign goal of \$8,000.

Listed below is a schedule of events for the 2006 Campaign:

- **September 29 - Dessert Social** at 2:00 p.m., Second Floor Conference Room, Capitol Annex Building. Theme Baskets, prepared by each office, will be on display and raffle tickets will be available for purchase through October 20.
- **October 2, 9, 16, 23, and 30 – "Blue Monday" (Casual Monday's)** The following offices are participating in this activity – Office of Management and Finance, Office of State Library, Office of State Parks, Office of Cultural Development and Office of Tourism. Participants may purchase five (5) stickers for \$6.00 or \$2.00 per Monday, which entitles employees to wear blue jeans. Employees are to adhere to professional attire if meetings or public appearances are scheduled.
- **October 20 (Bake Sale, Hot Dog Sale, Silent Auction, Basket Raffle)**

Bake Sale (8:00 a.m. to 11:00 a.m.) Lobby of the Capitol Annex Building

Hot Dog Sale (11:30 a.m. to 1:00 p.m.) Second Floor Conference Room, Capitol Annex Building

Drawing for Theme Baskets and end of Silent Auction at 1:00 p.m. Second Floor Conference Room, Capitol Annex Building

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- **October 29 – Turn in attached Pledge Cards to Human Resources**
- **November 2 – “Books Are Fun Sale” Lobby of the Capitol Annex Building**

What do we need for a successful campaign? First, we need **you!** Your participation is the most important thing. Next, we need your contributions in the form of pledges and participation in our campaign events. Our events are not only fun, but also the money you spend goes directly to local agencies and has a visible impact on our ten-parish community. Please join in when your United Way Committee representative asks for your assistance or participation.

CRT Committee Members:

Micki Duggan – OLG & OS
Alissa Broussard and Mary Ginn - OSP
Alison Foster – OSL
Lois Dunn – OCD

Mary Canella – Fiscal
Marilyn Joseph - HR
Velma Gray and Valerie Lewis - OT

It is important to remember that even though we raise money with the activities detailed above, the most money comes from our generous pledges!

MVG:MJ:cm
Attachment