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LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

ANGÈLE DAVIS
SECRETARY

DAWN WATSON
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 06-023

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, and Directors

FROM: Mary V. Gloston *MVG*
Human Resources Director

SUBJECT: CPTP Graduation

DATE: November 30, 2006

The Comprehensive Public Training Program (CPTP) will hold its annual graduation ceremony for recipients of the following CPTP certifications: Certified Public Manager, Certificate for Managing People, Certificate for Managing Work, Certificate for Building Effective Teams, and the Certificate in Teaching & Learning.

The graduation will be held on Thursday, December 14, 2006, at 2:00 p.m. in the Louisiana Purchase Room on the First Floor of the Claiborne State Office Building. There will be a reception for the graduates and guests hosted by the Louisiana Society of Certified Public Managers immediately following the ceremony.

I am happy to announce that the following CRT employee will be graduating:

Certificate for Managing People

Jack G. Warner Office of Cultural Development

Supervisors, managers or other employees are invited to attend the ceremony. To confirm attendance and provide the names of any other guests, please contact Rosanna Marino or Karen Puckett at 342-4190. If you have any questions, please do not hesitate in contacting me.

MVG:cm

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