



MITCHELL J. LANDRIEU  
LIEUTENANT GOVERNOR

State of Louisiana  
OFFICE OF THE LIEUTENANT GOVERNOR  
DEPARTMENT OF CULTURE, RECREATION & TOURISM  
MANAGEMENT AND FINANCE

PAM BREAUX  
SECRETARY

DESIRÉE W. HONORÉ<sup>1</sup>  
UNDERSECRETARY

## HUMAN RESOURCES MEMORANDUM NO. 08-010

**TO:** Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

**FROM:** Jan Ramezan Human Resources Director

**SUBJECT:** Nominate Deserving Employees for the 2008 Dunbar Awards

**DATE:** July 15, 2008

In a continuing effort to recognize classified state employees for the tremendous contributions they make to the state of Louisiana, you may consider nominating one of your employees for the 2008 Charles E. Dunbar Career Service Award.

The Dunbar Award is the highest honor classified state employees can receive for their service to the citizens of Louisiana. The Civil Service League bestows the award on local, state, and municipal civil service employees who distinguish themselves through unselfish service to the citizens of Louisiana. Nominees are judged on commitment to the classified service, contributions toward workplace improvement, personal initiative, and volunteer community service.

The award is named after the founder of the League, Charles E. Dunbar, Jr., who is responsible for spearheading the effort to establish a classified workforce that would be governed through merit system principles.

Attached is a copy of the nomination form. Please distribute this information to your employees.

Nomination forms (six copies) must be mailed by **Friday, August 22, 2008**, to: Mr. Daniel E. Sullivan, Executive Vice President, Civil Service League, 810 Union Street, Suite 305, New Orleans, LA 70112.

If you have any questions, please contact our office.

JR:cm  
Attachment  
c: Personnel Liaisons

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