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LIEUTENANT GOVERNOR

**State of Louisiana**  
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DEPARTMENT OF CULTURE, RECREATION & TOURISM  
MANAGEMENT AND FINANCE

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**HUMAN RESOURCES MEMORANDUM NO. 08-012**

**TO:** Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

**FROM:** Jan Ramezan *JR*  
Human Resources Director

**SUBJECT:** Urgent Memo from SECON Regarding CONCENTRA Medical Centers and a List of Approved Collection Sites

**DATE:** July 28, 2008

Attached is an Urgent Memo from Donald J. Morales, President of SECON, regarding CONCENTRA Medical Centers in New Orleans. Please ensure that you adhere to these changes when you send an applicant and/or employee to drug test. Also attached is the updated list of drug testing sites. If you have not done so, please replace your old list with this current one.

If you have any questions, please call Carolyn Montgomery in Human Resources at (225) 342-0880.

JR:cm  
Attachments

**Please Post and Circulate**