



MITCHELL J. LANDRIEU
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

ANGÈLE DAVIS
SECRETARY

JULIE A. SAMSON
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 09-011

TO: All CRT Employees
JK
FROM: Jan Ramezan
Human Resources Director
SUBJECT: 2008 Member's Annual Account Statement
DATE: March 12, 2009

LASERS has recently mailed the 2008 Member's Annual Account Statement to all employees that are members. On the 2008 Member's Annual Account Statement there is a note that states "No Beneficiaries on record." Even though your beneficiary is not listed on your 2008 Statement, they are on file with LASERS.

If any beneficiary changes need to be made, please complete the attached Beneficiary Form and submit to Human Resources at the following address:

DCRT – Office of Human Resources
P. O. Box 94361
Baton Rouge, LA 70804

To ensure that you receive your retirement information, keep your address current with Human Resources. If a change of address is needed, please submit a Change of Address Form to Human Resources, or you may log onto LEO and update this information yourself.

Make sure that this information is made available to all employees. If you have any questions regarding your 2008 Member's Annual Account Statement, please contact our office at (225) 342-0880.

JR:MJ:cm
Attachment

Please Post and Circulate