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**HUMAN RESOURCES MEMORANDUM NO. 09-018**

**TO:** Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

**FROM:** Jan Ramezan   
Human Resources Director

**SUBJECT:** General Circular No. 1762 - Proposal to Suspend Merit Increase Authority for One Year

**DATE:** May 8, 2009

Notification was received in General Circular No. 1762 that the Civil Service Commission will hold a public hearing at 9:00 a.m. on Wednesday, June 3, 2009, to consider the proposed Rule suspending merit increase authority for one year, as described in the attached General Circular. The hearing will be in the Louisiana Purchase Room of the Claiborne Building, 1201 North Third Street, Baton Rouge. Individuals who wish to comment on this proposal may do so at the public hearing in June, or by writing to the Director of the Department of State Civil Service at Post Office Box 94111, Baton Rouge, Louisiana, 70804-9111. Comments regarding this proposal should be directed to the attention of Glenn Balentine at [glenn.balentine@la.gov](mailto:glenn.balentine@la.gov) or to Marianne Covington at [marianne.covington@la.gov](mailto:marianne.covington@la.gov).

Please make this information available to all employees. If you have any questions, feel free to contact me.

JR:cm

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