



MITCHELL J. LANDRIEU  
LIEUTENANT GOVERNOR

State of Louisiana  
OFFICE OF THE LIEUTENANT GOVERNOR  
DEPARTMENT OF CULTURE, RECREATION & TOURISM  
MANAGEMENT AND FINANCE

PAM BREAUX  
SECRETARY

DESIRÉE W. HONORÉ<sup>1</sup>  
UNDERSECRETARY

## HUMAN RESOURCES MEMORANDUM NO. 09-030

**TO:** Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

**FROM:** Jan Ramezan *JR*  
Human Resources Director

**SUBJECT:** Fiscal Year 2008-2009 Optional Pay Adjustments/Rewards and Recognition Reports

**DATE:** August 6, 2009

Attached are reports of payment under Civil Service Rules 6.12.1(Rewards and Recognition) and 6.12.2 (Optional Pay Adjustments) for the Office of Lieutenant Governor/Department of Culture, Recreation and Tourism for fiscal year 2008-2009.

In accordance with Civil Service Rules, **please post the attached reports** to assure the availability to all employees.

If you have any questions, please contact our office.

JR:cm  
Attachments  
c: Personnel Liaisons

Please Post and Circulate