



MITCHELL J. LANDRIEU
LIEUTENANT GOVERNOR

State of Louisiana

OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

PAM BREAUX
SECRETARY

DESIRÉE W. HONORÉ¹
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 09-031

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

FROM: Jan Ramezan *JR*
Human Resources Director

SUBJECT: New Baton Rouge Testing Schedule

DATE: August 6, 2009

The Department of State Civil Service has revised the testing schedule for the Baton Rouge Information and Testing Office. Attached is a copy of the new schedule which becomes effective August 17, 2009. Please ensure that this information is made available to all employees.

If you have any questions or need further information contact Human Resources at (225)342-0880.

JR:cm
Attachment
c: Personnel Liaisons

Please Post and Circulate

In an effort to provide more efficient services to the State of Louisiana's job applicants, the testing schedule for the Baton Rouge Information and Testing Office will change **effective August 17, 2009**. It is our goal to offer optimal testing opportunities while at the same time streamlining our services and effectively utilizing our resources. Please see the new schedule below.

Series #	Test	Mon	Tues	Wed	Thurs	Fri
9000/9001	COAST	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9002	COAST Typing Test	12:15PM	8:00AM	8:00AM	12:15PM	No Test
9300	Highway Foreman Test	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9333	Professional Entry Test	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9500	LEAPS Test (Law Enforcement)	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9700	Professional Supervisor Test	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9242	Accounting Paraprofessional Test	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9900	Manager/Administrator Test	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9600	LEAPS Test (Law Enforcement Supervisor) Test	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9812	Parish Highway Maintenance Supervisor Test	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9200	Wildlife Technician Test	12:45PM	8:30AM	8:30AM	12:45PM	8:30AM
9901/9902	Motor Vehicle Compliance Analyst Test	No Test	No Test	12:45PM (On the 1 st Wednesday of the month)	No Test	No Test
9111	Engineering Technician Test	No Test				8:00AM