



MITCHELL J. LANDRIEU
LIEUTENANT GOVERNOR


State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

PAM BREAU
SECRETARY

DESIRÉE W. HONORÉ
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 2010-009

TO: All CRT Employees

FROM: Jan Ramezan 
Human Resources Director

SUBJECT: 2009 Member's Annual Account Statement

DATE: March 11, 2010

LASERS has recently mailed the 2009 Member's Annual Account Statement to all employees that are members. On the 2009 Member's Annual Account Statement there is a note that states "No Beneficiaries on record." Even though your beneficiary is not listed on your 2009 Statement, they are on file with LASERS.

If any beneficiary changes need to be made, please complete the attached Beneficiary Form and submit to Human Resources at the following address:

DCRT – Office of Human Resources
P. O. Box 94361
Baton Rouge, LA 70804

To ensure that you receive your retirement information, keep your address current with Human Resources. If a change of address is needed, please submit a Change of Address Form to Human Resources, or you may log onto LEO and update this information yourself.

Make sure that this information is made available to all employees. If you have any questions regarding your 2009 Member's Annual Account Statement, please contact our office at (225) 342-0880.

JR:VK:cm
Attachment

Please Post and Circulate