



MITCHELL J. LANDRIEU
LIEUTENANT GOVERNOR

State of Louisiana

OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

PAM BREAUX
SECRETARY

DESIRÉE W. HONORÉ¹
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 2010-009

TO: All CRT Employees
FROM: Jan Ramezan *JR*
Human Resources Director
SUBJECT: 2009 Member's Annual Account Statement
DATE: March 11, 2010

LASERS has recently mailed the 2009 Member's Annual Account Statement to all employees that are members. On the 2009 Member's Annual Account Statement there is a note that states "No Beneficiaries on record." Even though your beneficiary is not listed on your 2009 Statement, they are on file with LASERS.

If any beneficiary changes need to be made, please complete the attached Beneficiary Form and submit to Human Resources at the following address:

DCRT – Office of Human Resources
P. O. Box 94361
Baton Rouge, LA 70804

To ensure that you receive your retirement information, keep your address current with Human Resources. If a change of address is needed, please submit a Change of Address Form to Human Resources, or you may log onto LEO and update this information yourself.

Make sure that this information is made available to all employees. If you have any questions regarding your 2009 Member's Annual Account Statement, please contact our office at (225) 342-0880.

JR:VK:cm
Attachment

Please Post and Circulate