



JAY DARDENNE
LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF MANAGEMENT AND FINANCE

CHARLES R. DAVIS
DEPUTY SECRETARY

DESIREÉ W. HONORÉ¹
UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 2011-036

To: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

From: Rikki Nicole David, PHR ^(RND)
Human Resources Director

Subject: Holidays

Date: November 9, 2011

The following is a list of upcoming holidays:

| | |
|-----------------------------|---------------------------|
| Friday, November 11, 2011 | Veterans' Day |
| Thursday, November 24, 2011 | Thanksgiving Day |
| Friday, November 25, 2011 | Acadian Day |
| Friday, December 23, 2011 | Day before Christmas Eve |
| Monday, December 26, 2011 | Day after Christmas |
| Friday, December 30, 2011 | Day before New Year's Eve |
| Monday, January 2, 2012 | Day after New Year's Day |

Please ensure that this information is made available to your employees. If you have any questions, please contact our office.

RND: ch
c: Personnel Liaisons

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