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LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF MANAGEMENT AND FINANCE

CHARLES R. DAVIS
DEPUTY SECRETARY

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UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 2011-036

To: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

From: Rikki Nicole David, PHR ^{RND}
Human Resources Director

Subject: Holidays

Date: November 9, 2011

The following is a list of upcoming holidays:

Friday, November 11, 2011	Veterans' Day
Thursday, November 24, 2011	Thanksgiving Day
Friday, November 25, 2011	Acadian Day
Friday, December 23, 2011	Day before Christmas Eve
Monday, December 26, 2011	Day after Christmas
Friday, December 30, 2011	Day before New Year's Eve
Monday, January 2, 2012	Day after New Year's Day

Please ensure that this information is made available to your employees. If you have any questions, please contact our office.

RND: ch
c: Personnel Liaisons

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