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LIEUTENANT GOVERNOR

**State of Louisiana**  
OFFICE OF THE LIEUTENANT GOVERNOR  
DEPARTMENT OF CULTURE, RECREATION & TOURISM  
OFFICE OF MANAGEMENT AND FINANCE

CHARLES R. DAVIS  
DEPUTY SECRETARY

DESIREÉ W. HONORÉ<sup>1</sup>  
UNDERSECRETARY

## HUMAN RESOURCES MEMORANDUM NO. 2012-029

**TO:** Lt. Governor, Deputy Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

**FROM:** Rikki Nicole David, SPHR Human Resources Director

**SUBJECT:** Holidays

**DATE:** November 2, 2012

The following is a list of upcoming holidays:

Tuesday, November 6, 2012	Election Day
Monday, November 12, 2012	Veterans' Day
Thursday, November 22, 2012	Thanksgiving Day
Friday, November 23, 2012	Acadian Day
Monday, December 24, 2012	Christmas Eve
Tuesday, December 25, 2012	Christmas Day
Monday, December 31, 2012	New Year's Eve
Tuesday, January 1, 2013	New Year's Day

Please ensure that this information is made available to your employees. If you have any questions, please contact the Human Resources Division at (225) 342-0880.

RND: rnd  
c: Personnel Liaisons

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