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LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF MANAGEMENT AND FINANCE

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DEPUTY SECRETARY

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UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 2013-017

TO: Lt. Governor, Deputy Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

FROM: Rikki Nicole David, SPHR *RND*
Human Resources Director

SUBJECT: Nominate Deserving Employees for the 2013 Dunbar Awards

DATE: June 14, 2013

In a continuing effort to recognize classified state employees for the tremendous contributions they make to the state of Louisiana, you may consider nominating one of your employees for the 2013 Charles E. Dunbar, Jr., Career Service Award.

The Dunbar Award is the highest honor classified state employees can receive for their service to the citizens of Louisiana. The Civil Service League bestows the award on local, state, and municipal civil service employees who distinguish themselves through unselfish service to the citizens of Louisiana. Nominees are judged on commitment to the classified service, contributions toward workplace improvement, personal initiative, and volunteer community service.

The award is named after the founder of the League, Charles E. Dunbar, Jr., who is responsible for spearheading the effort to establish a classified workforce that would be governed through merit system principles.

Attached is a copy of a memorandum from Shannon S. Templet, Director of State Civil Service, and a copy of the nomination form. Please distribute this information to your employees.

When submitting a nomination, please follow all instructions as stated in Ms. Templet's June 2013 memorandum. Be reminded that nomination forms **(six copies) must be mailed by Friday, September 13, 2013**, to: Mr. Daniel E. Sullivan, Executive Vice President, 810 Union Street, Suite 305, New Orleans, LA 70112.

If you have any questions contact Human Resources at (225) 342-0880.

RND:ap
Attachments
c: Personnel Liaisons

Please Post and Circulate