



JAY DARDENNE  
LIEUTENANT GOVERNOR

State of Louisiana  
OFFICE OF THE LIEUTENANT GOVERNOR  
DEPARTMENT OF CULTURE, RECREATION & TOURISM  
OFFICE OF MANAGEMENT AND FINANCE

CHARLES R. DAVIS  
DEPUTY SECRETARY

DESIREÉ W. HONORÉ<sup>1</sup>  
UNDERSECRETARY

## HUMAN RESOURCES MEMORANDUM NO. 2014-016

**TO:** All Employees of the Office of the Lieutenant Governor (OLG) / Department of Culture, Recreation, and Tourism (DCRT)

**FROM:** Rikki Nicole David, SPHR, IPMA-CP  Human Resources Director

**SUBJECT:** Prohibited Political Activity

**DATE:** July 23, 2014

General Circular No. 2014-021, Prohibited Political Activity, was issued on July 18, 2014. This is a reminder to classified employees of the “do’s and don’ts” regarding political activity, and that these guidelines apply for any and all elections on the local, state and federal levels.

**All classified OLG/DCRT employees are required to read the attached General Circular and complete/sign the attached Acknowledgement Form.** Signed acknowledgement forms are due to the Human Resources Division, Attention: Britain Carbins, no later than **Friday, August 29, 2014**.

Supervisors: Please make this information available to your employees that may not have email access.

If you have any questions, please contact the Human Resources Division at (225) 342-0880.

RND:bc  
Attachment

**Please Post and Circulate**