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LIEUTENANT GOVERNOR

State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
MANAGEMENT AND FINANCE

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SECRETARY

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UNDERSECRETARY

HUMAN RESOURCES MEMORANDUM NO. 03-021

February 10, 2003

TO: Lt. Governor, Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers

FROM: Mary F. Ginn
Human Resources Director

SUBJECT: Survey of Interest in Free Smoking Cessation Program (Action Required)

In keeping with our ongoing efforts to provide health and safety education, employees who smoke or use tobacco products are encouraged to participate in a free smoking cessation program offered by the American Lung Association (ALA) of Louisiana. Smoking cessation is known to have major and immediate health benefits for men and women of all ages. Some of the benefits include a decrease in the risk of lung cancer, other cancers, heart attacks, strokes, and chronic lung diseases.

Free smoking cessation clinics will be scheduled in Baton Rouge, New Orleans, Alexandria, Monroe, and Shreveport for state employees. The clinics will be taught by certified trainers using a model curriculum that consists of eight one to two-hour sessions. The Department of Health and Hospitals - Office of Public Health Tobacco Control Grant will provide nicotine patches for all who enroll and remain in the Freedom From Smoking cessation program.

In order for the ALA to adequately plan for the clinics, we have been asked to survey our offices to determine how many employees would be interested in participating. Please complete the attached State Employees Needs Assessment form and fax it to the Human Resources Office (225) 342-7928 by February 25, 2003. We will forward the information we receive to ALA. As soon as the clinics are scheduled, we will notify all employees.

The smoking cessation clinics will be considered as health and safety education and employees will not be required to use earned leave to participate. If you have any questions, please contact Gerald Ganey, Safety Director, (225) 219-9413.

Attachment

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