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## HUMAN RESOURCES MEMORANDUM NO. 06-002

**TO:** CRT Employees

**FROM:** Mary V. Gloston *MVG*  
Human Resources Director

**SUBJECT:** Civil Service General Circular No. 001644 – Prohibited Political Activities  
Concerning Recall Petitions

**DATE:** January 13, 2006

Civil Service General Circular No. 001644 has been issued regarding the above subject. This general circular reminds classified state employees that they are prohibited from participating in political activities in accordance with Civil Service Rule 14.1(e). However, there are specific allowances when a recall occurs.

Please ensure that all of your classified employees are informed of the following excerpts taken directly from Civil Service General Circular No. 001644. Please post this HR Memo in a place that is accessible for all employees.

*Civil Service rule 14.1(e)5 reads as follows:*

*14.1 Prohibited Activities*

*(e) No employee in the classified service and no member of the Commission shall...*

- 5. Take active part in an effort to recall from office an elected public official, or seek, solicit or attempt to coerce any person including any employee in the classified service and any member of the Commission into participating in any such effort or signing a recall petition except that nothing contained herein shall prevent an employee in the classified service or member of the Commission from signing a recall petition.*

*Therefore, a state classified employee may sign a recall petition.*

*However, a state classified employee may not take any active part in a recall effort.*

*Examples of what a state classified employee may not do are:*

- Circulate a recall petition*
- Ask others to sign a recall petition*

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- *Offer to mail a recall petition for others*
- *Man a table collecting signatures on a recall petition*
- *E-mail a recall petition to others*

*Signing a recall petition is **personal** business, not to be conducted on state time or using state resources. Employees may not sign and submit recall petitions on line from their state computers.*

If there are any questions regarding information in this General Circular, please contact Human Resources at 225-342-0880.

MG:cm

**Please Post and Circulate**