



JAY DARDENNE  
LIEUTENANT GOVERNOR

**State of Louisiana**  
OFFICE OF THE LIEUTENANT GOVERNOR  
DEPARTMENT OF CULTURE, RECREATION & TOURISM  
OFFICE OF MANAGEMENT AND FINANCE

CHARLES R. DAVIS  
DEPUTY SECRETARY

DESIRÉE W. HONORÉ  
UNDERSECRETARY

## HUMAN RESOURCES MEMORANDUM NO. 2012-030

**TO:** Lt. Governor, Deputy Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

**FROM:** Rikki Nicole David, SPHR, IPMA-CP *(RND)*  
Human Resources Director

**SUBJECT:** Holiday Proclamation

**DATE:** November 21, 2013

The Governor has declared Tuesday, December 24, 2013, Christmas Eve, and Tuesday, December 31, 2013, New Year's Eve, legal holidays in observance of Christmas and the New Year.

Please make this information available to all employees.

If you have any questions, please contact Human Resources at (225) 342-0880.

RND:bc  
c: Personnel Liaisons

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