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| **PETTY CASH EXPENDITURE SUMMARY** | | | | | | | | |
| **Agency Name** | |  |  |  |  | **Date Submitted** | | **Check Requisition No.** |
|  | | | | | |  | |  |
| **Custodian** |  |  |  |  |  |  | **Period** | |
|  | | | | | | From |  | |
| **Location** |  |  |  |  |  | To: |  | |
|  | | | | | |  |  | |
| **Cash Receipts No.** | **DATE** | **Fund** | **Cost Center** | **G/L Account** | **Order** | **Amount** | | |
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| **TOTAL THIS PAGE** | |  |  |  |  | **-** | | |
| **TOTAL THIS SUMMARY** | | |  |  |  |  | | |
| **PLUS CASH ON HAND** | | |  |  |  |  | | |
| **TOTAL PETTY CASH FUND** | | |  |  |  |  | | |

Revised 7/17/18